

# ARCHINFO APPLICATION FOR OSI LICENCE

## What is the copyright licence?

The OSI copyright licence ensures that architects, planners, surveyors and engineers can comply with copyright law and regulations. It allows for copying of OSI products, without the need to seek permission for every item copied.

## When is a copyright licence required?

The OSI copyright licence is designed for companies who need to photocopy or duplicate maps; incorporate digital data into CAD applications; use maps in reports or internal presentations (up to about 50 copies); advertise properties in newspapers, include maps in promotional material or use maps for any similar purposes.

This applies to maps which have been purchased from the OSI, Land Registry or any OSI agents and includes taking copies from sheet map collections which may have accumulated over the years.

It does not cover situations where maps are included in a published document where a substantial run is being printed. In these cases a company should apply directly to the OSI for a publishing permit.

## When is a copyright licence NOT required?

OSI copyright licences are **NOT** required if there are no additional duplicates, copies or reproductions made from the original purchased mapping.

## WHAT TO DO NEXT

Companies can advise Archinfo of their interest in applying for a licence by completing the attached form. This information will then be forwarded to the OSI who will contact the company directly to discuss details of the cost of the licence. The OSI will invoice the company, issue the licence and deal with all the administrative and payment processes.

Archinfo will only forward the names of companies to the OSI who express an interest in this offer. Otherwise membership of Archinfo will remain confidential.

Companies who already have an OSI copyright licence can avail of the **10% discount** when it is next due for renewal.

**Licence fees** are based on the number of people in each firm using the copying licence. The amount is exclusive of VAT and the licence is valid for one year.

1 person €400    2-3 people €750    4-5 people €1,050  
6-8 people €1,300    Over 8 people price is by negotiation

Please complete and return to:

Jane Nolan, Archinfo, Architecture Library, UCD, Richview, Clonskeagh, Dublin 14

## PLEASE USE BLOCK CAPITALS

COMPANY NAME -----

ADDRESS -----  
-----  
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Approx no. of people in the firm who will need to use the copying licence -----

Number of branches / offices to be licensed -----  
(if you wish you can list town / location names) -----

TELEPHONE NUMBER ----- FAX NUMBER -----

CONTACT NAME -----

DATE -----

=====  
Administration use only

This company is a MEMBER OF ARCHINFO and entitled to a **10% discount** on their licence fee

Signed -----

Date -----